

## **DIRECTOR OF AUDIT, FINANCIAL STATEMENTS (FMG/AS5)**

### **Job Summary**

The incumbent will be responsible to direct financial audits of specified Departments/Agencies or a number of Public Bodies in keeping with professional standards and enforcing the policy directive of the Auditor General's Department for achievement of goals and objectives.

### **Main Responsibilities include:**

- Providing support to Direct Reports in monitoring the operational function of area of responsibility to ensure that audit teams operate in keeping with established policy.
- Reviewing and signing off on working papers for all audits undertaken by audit team.
- Keeping abreast of changes in existing policies, guidelines audit and accounting standards; and making recommendation for adoption by the Department where applicable.
- Conducting financial statements audit to determine whether they represent a true and fair view of the Departments/Agencies.
- Implementing financial statements quality assurance guidelines.
- Ensuring that financial statements are prepared in keeping with the Department's standard.
- Preparing audit reports and queries to be submitted to Departments/Agencies
- Providing leadership to staff through effective objective setting, communication, mentoring and providing assistance and support as needed.

### **Required competencies**

- Good leadership skills.
- Excellent written and oral communication skills.
- Excellent problem solving and decision making skills.
- Good interpersonal skills.
- Excellent planning and organizing skills.

### **Minimum Required Qualification**

- ACCA Level 2 or 3 or;
- Bachelor's Degree in Accounting or Management Studies with Accounting from a recognized University
- Postgraduate training in Accounting is an asset.