

AUDIT MANAGER, FINANCIAL STATEMENTS, (FMG/AS4)

Job Summary

The incumbent will be responsible to lead the conduct of financial audits in assigned Departments/Agencies.

Main Responsibilities include:

- Leading the development of the Unit and individual Work Plans for staff in the assigned section.
- Conducting financial statement audits to determine whether they represent a fair view of the Department/Agency
- Assessing the adequacy, efficiency and effectiveness of the internal controls implemented by management and recommending corrective measures, where necessary.
- Reviewing working papers, draft reports and queries submitted by Direct Reports
- Reviewing financial statements in keeping with Quality Assurance Guidelines.
- Responding to queries of Directors, as required.
- Drafting queries and inspection reports.
- Liaising with clients and follow-up responses to Auditor General's Annual Report to provide information and technical support.
- Providing leadership to staff through effective delegation, communication, coaching, performance management, training, assistance and support, as needed

Required Competencies

- Excellent written and oral communication skills
- Good interpersonal skills
- Good problem solving and decision making skills
- Excellent analytical skills

Minimum Required Qualification

- ACCA Level 2 or 3 or;
- Bachelor's Degree in Accounting/Management Studies with Accounting from a recognized University.
- Postgraduate training in Accounting is an asset.